Your time is sufficient. Don't Panic.
Remember that you are taking a test and need to allocate your time budget wisely.

1.25%
當地麻吉變成屬下

劉小姐是會計部門新升任的主管，新官上任一新多月，除了設法瞭解以往不熟悉的管理領域，最令他頭痛的是會計部這些熟悉的老同事。因為熟悉，所以生疏。他們都是同年進公司，並因服務於會計部，且年紀相仿之故，即使下班也會相約一起去看電影逛街等，早已形成別人眼中的一小團體。

前任主管退休後，同仁即處於鬆散狀態，遲到、早退、早退、早餐可以吃到十點半，午餐也用到三點，毫無紀律可言。劉小姐上任後更發現會計部效率奇差，每月報表到次月底都無法完成，上司壓力下，劉小姐有時獨自加班作業。

面對堆積如山的工作，劉小姐想開口規勸『麻吉們』，卻怕惹來『新官上任』，並可能失去多年友誼的反效果；求救上司，他卻是個爛好人，誰也不想得罪誰。

每天獨自埋頭苦幹，又覺得不是長久之計。難道麻吉跟好同事不能並存嗎？說明你的建議。

2.25%
浮報開支

某電子公司的新任業務主任李大年，剛剛完成潛在客戶開發狀況的追蹤工作。他很驚奇的發現，過去半年，業務員向公司所呈報的 132 家新開發的潛在客戶之中，只有 62 家是真正拜訪過的，其餘的 70 家皆屬虛構，浮報開支情形嚴重。

經調查後，發現業務員的這種陋習，不但行之已久，且已成公開秘密，從浮報開支而言，沒有一個業務員是清白的。業務主任認為，吳賢這些都是資深的業務員，但不能不對他們採取維護公司紀律的行動。

但全部予以解僱，勢將影響公司營業額，使業績受到莫大影響，處不處罰，都是左右爲難。你對李主任有何建議？
3.25%

A good software company A has its annual sales steadily grow. Recently a proposal to the board of company soliciting the merger of a sales channel of carrying electronic consumer products such as MP3 and digital cameras. There was a debate among the board members whether to boost the company revenue by getting into retailing business or staying in core business as developing software for man-machine interfaces. If you are one of the board member, what would be your position? Elaborate your points.

4.25%

Read the following news report and comment on what you have learned.

**Wal-Mart to Combat Criticism From Labor, Rivals by Taking Offensive in First Media Conference**

ROGERS, Ark. (AP) -- Wal-Mart is opening a new front in its campaign against negative publicity, calling the company's low-price model "good for America" and accusing rivals of protecting inefficient practices that cost consumers.

Addressing about 50 journalists gathered this week at the company's media conference -- its first ever such event -- Chief Executive Lee Scott defended Wal-Mart's wages and health care plans, criticized by labor groups as inadequate, and said that the company is able to save customers big money as it drives costs from its system.

"Innovation and competition tend to change the status quo," said Scott, speaking Tuesday at a hotel in Rogers, a few miles from Wal-Mart Stores Inc.'s Bentonville headquarters.

The two-day conference is part of a stepped-up public relations campaign begun last year to burnish Wal-Mart's image and counter views that the world's largest retailer -- and nation's biggest private employer -- skimps on wages and benefits while filling America's suburbs with boxy warehouses and acres of parking lots. On Tuesday, company spokeswoman Mona Williams urged reporters to clear their minds of previous articles about the company and "start with a clean slate."

Wal-Mart has a lot at stake. Company officials acknowledged that negative publicity has probably been a factor for its depressed stock price, and they say they will become more aggressive in disseminating their story about the company.

As part of the overall campaign to increase sales, Wal-Mart officials plan to improve the shopping experience by targeting women with more fashionable apparel, more appealing home accessories like plush towels, and trendier storage containers.

The company also wants to improve areas such as its diversity, and has named Eduardo Castro-Wright, formerly CEO of Wal-Mart Mexico, to be chief operating officer of the stores division and to help the diversity effort. The company also will be more aggressive about price cuts and its public relations tactics.

Wal-Mart recently announced that it was paying a fine to settle federal charges that underage workers operated dangerous machinery, and agreeing to pay $11 million to settle charges that its cleaning contractors hired illegal immigrants.

Meanwhile, the company is appealing a judge's decision to certify class action status for up to 1.6 million female employees who claim Wal-Mart discriminated against them because of their gender.

Some of Wal-Mart's most vocal critics aimed to use the media event to blast the company's wage and health care policies.

A group of community leaders from Inglewood, Calif., a Los Angeles suburb that rejected a Wal-Mart super center a year ago, held a news conference earlier Tuesday at the hotel asking the company to sign what it calls a "community benefits agreement" that would guarantee good wages, affordable health care and protections for small businesses. The United Food and Commercial Workers International Union also announced Tuesday that it planned a new Web site called wakeupwalmart.com as part of an invigorated campaign to make Wal-Mart offer what it considers more adequate wage and health care programs.

"They are spending a lot of money on high-price public relations," said Paul Blank, director of the union's Wal-Mart campaign. "This isn't about changing their business practices. It's more about public relations."